



BOARD MEETING MINUTES

Highland Lakes Habitat

Lake Shores Church – Marble Falls, TX

Thursday September 14, 2023

1. **Call to order:** 6:03 PM
2. **Members in attendance:** Greg Mills, Tommy Schultz, April Gonzalez, Aaron Pyle, David Waldo, & Harry Born, Carol Barton, Celia Manlove
 - a. **Guests:** David Nobles
3. **Opening prayer:** Greg provided the opening prayer.
4. **Introduction of guests, if any:** David Nobles, New to the area and has building experience. He wants to become involved regularly with Habitat.
5. **Approval and or correction of minutes:** Approved as amended. 8 ayes, 0 nays.
6. **Communication update:**
7. **Family selection committee:** 3 new applications have been received that meet the 30% of income for housing requirements. Considering that the next available house would be a couple years away it was agreed to notify them that they prequalify currently but will have to be requalified closer to a home being available.

Carol Barton and April Gonzales will get together to bring Carol up to speed on HLHFH family selection process.
8. **Family Support committee:**
9. **Treasurer's report:** Aaron Pyle provided treasurers report.

Aaron to followup with Covey Financial on the status of the delinquency process for those with past due accounts.
10. **Current build:** Recent progress includes completion of roof decking and shingles, receipt of doors and windows, and partial installation of siding. Continuing to followup with Granite Shoals for water hookup. Plumbing corrections are to be completed by Friday. Framing inspection is expected to be completed next week.
11. **Next builds:** Board agreement was reached that funding was sufficient for initial work on the next house though completion would depend on additional funding.



12. **Other items:**

- a. Grants Update – 1 grant submitted, 1 in progress. – Celia Manlove.
- b. 2024 Covenant and Quality Assurance Checklist – Reviewed and approved. Harry Born
- c. Good Standing Status – Reinstatement to Good Standing with Habitat International is pending IRS processing of tax returns and reinstatement of 501C3 status. Required tax filings and 1023 have been received by the IRS in May; current processing time is 6 months. Tax return for 2022 is underway by our accountants. - Harry Born
- d. Cadence Bank Resolution: The board approved a resolution for Aaron Pyle and David Waldo to be signers for the Highland Lakes Habitat for Humanity accounts.
- e. Create Google Drive to store all files and share to board member emails.

13. **Adjourn:** 7:57 PM